

## **GENERAL LIABILITY CLAIM FORM**

Date of Loss \_\_\_\_\_ Time \_\_\_\_\_ Location \_\_\_\_\_

Names of All Parties Involved \_\_\_\_\_

**Who was Notified?** Police? \_\_\_\_\_ Agency? \_\_\_\_\_ Others? \_\_\_\_\_

### **Description of Incident and Action Taken:**

\_\_\_\_\_  
\_\_\_\_\_

(Attach additional information, official reports & photos)

### **Injury Information:**

Type and extent of injury known: \_\_\_\_\_

Name of Injured Party: \_\_\_\_\_ Phone \_\_\_\_\_

Address: \_\_\_\_\_ City/State \_\_\_\_\_

### **Damage to Other's Property:**

Description of Property & Damage \_\_\_\_\_

Type of Property

Private: building, Villa, Vehicle, Machine, others.

Public: Road, Landscaping, buildings, Vehicle, Machine, others

Cost of Repairs \_\_\_\_\_

Address: \_\_\_\_\_ City/State \_\_\_\_\_

### **Witnesses (if any):**

Name: \_\_\_\_\_ Phone \_\_\_\_\_

Address: \_\_\_\_\_ City/State \_\_\_\_\_

**Reported by:** \_\_\_\_\_ Date \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone \_\_\_\_\_

Use this form to report incidents affecting members / properties of the public / or others which you believe could reasonably result in a claim against you.

Send completed report to: [general.claims@takaful.ae](mailto:general.claims@takaful.ae)